

COMPANY ANNOUNCEMENT : iCONEXT Staff's Privacy Data Objective

Type of person	Personal information	Data storage locations						Objective														Storage period	
		Application form System	HRMS	Excel file / Office server	HUMANO	Finger scan system	Document (Paper)	Bank	Insurance	BOI	Immigration office	SSO	Skill Dept.	Office of Foreign Workers Administratio	Police Dept.	Revenue Dept.	Class G	Internal process and/or report	iCONEXT website, FB, others media	Assignment Manpower Letter (AEON)	Make CV		
Staff	Name - Surname	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	All the time while being an employee After resigning 5 years	
	National ID Card (document copy or info.)	✓	✓	✓	✓	✗	✓	✓	✓	✗	✗	✓	✓	✗	✓	✓	✓	✓	✗	✓	✗		
	Passport Number & Card Issue Date	✓	✓	✓	✓	✗	✓	✓	✓	✓	✓	✓	✓	✓	✗	✓	✓	✓	✗	✓	✗		
	Date of birth	✓	✓	✓	✓	✗	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	✗	✓		
	Place of birth	✓	✓	✓	✓	✗	✓	✗	✓	✓	✗	✗	✓	✓	✗	✗	✓	✓	✗	✗	✓		
	Gender	✓	✓	✓	✓	✗	✓	✗	✓	✓	✓	✓	✓	✓	✗	✗	✓	✓	✗	✗	✗		
	Nationality	✓	✓	✗	✓	✗	✓	✗	✓	✓	✓	✓	✗	✓	✗	✗	✓	✓	✗	✗	✓		
	Race	✗	✗	✗	✓	✗	✗	✗	✗	✗	✓	✗	✗	✗	✗	✗	✓	✓	✗	✗	✗		
	Religion	✓	✓	✗	✓	✗	✓	✗	✗	✗	✗	✓	✗	✓	✗	✗	✓	✓	✗	✗	✓		
	Blood type	✓	✓	✗	✓	✗	✓	✗	✗	✗	✗	✓	✗	✓	✗	✗	✓	✓	✗	✗	✗		
	Marital status & Number of children	✓	✓	✓	✓	✗	✓	✗	✗	✓	✓	✗	✗	✓	✗	✓	✓	✓	✗	✗	✓		
	Family member detail	✓	✓	✓	✓	✗	✓	✗	✓	✓	✓	✓	✗	✗	✓	✗	✓	✓	✗	✗	✗		
	Phone number	✓	✓	✓	✓	✗	✓	✗	✓	✓	✓	✓	✗	✓	✗	✗	✓	✓	✗	✗	✗		
	Address, location	✓	✓	✓	✓	✗	✓	✗	✓	✓	✓	✗	✗	✓	✓	✗	✓	✓	✗	✗	✗		
	Email	✓	✓	✓	✓	✗	✓	✗	✗	✓	✓	✓	✗	✓	✗	✗	✓	✓	✗	✗	✗		
	A photo	✓	✓	✓	✓	✗	✓	✗	✗	✓	✓	✗	✗	✓	✗	✗	✓	✓	✗	✗	✓		
						✗																	
	Work history / Experience	✓	✓	✓	✓	✗	✓	✗	✗	✓	✓	✗	✗	✓	✗	✗	✗	✓	✗	✗	✓		
	Educational background	✓	✓	✓	✓	✗	✓	✗	✗	✓	✓	✗	✗	✓	✗	✗	✗	✓	✗	✗	✓		
	Training history	✓	✓	✓	✗	✗	✓	✗	✗	✗	✗	✗	✓	✓	✗	✗	✗	✓	✗	✗	✓		
	Criminal record	✗	✗	✗	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗		
	Disability health information	✓	✗	✗	✗	✗	✓	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗	✗	✗		
	Health information (Ex: Medical certificate, annual check-up)	✗	✗	✗	✗	✗	✓	✗	✓	✗	✗	✗	✗	✓	✗	✗	✗	✓	✗	✗	✗		
	Bank Account	✗	✗	✓	✓	✗	✓	✓	✓	✗	✗	✓	✗	✗	✗	✗	✗	✓	✓	✗	✗		✗
	Internet Protocal (IP) Address	✗	✗	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗	✗	✗		
	Employee ID	✗	✓	✓	✓	✓	✓	✓	✓	✗	✗	✗	✗	✗	✗	✗	✓	✓	✗	✗	✗		
	Performance Evaluation	✗	✓	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗	✗	✗		
Detail of employment (permanent, contract period)	✗	✓	✗	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✓	✗	✗	✗			
Pay slip and Salary certificate	✓	✗	✓	✓	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✓	✗	✗	✗			
Finger scan	✗	✓	✓	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗	✗	✗			
Picture in Activities	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗	✗			
Candidate	Name - Surname	✓	✗	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗		✓	Destroyed schedule around 2 years (every September)	
	National identification number & Card Issue Date	✓	✗	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗		✗		
	Passport Number & Card Issue Date	✓	✗	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗		✗			
	Date of birth	✓	✗	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗		✓			
	Place of birth	✓	✗	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗		✓			
	Age	✓	✗	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗		✓			
	Gender	✓	✗	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗		✓			
	Nationality	✓	✗	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗		✓			
	Religion	✓	✗	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗		✓			
	Blood type	✓	✗	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗		✗			
	Marital status & Number of children	✓	✗	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗		✓			
	Family member detail	✓	✗	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗		✗			
	Phone number	✓	✗	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗		✗			
	Address, location, travelling root	✓	✗	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗		✗			
	Email	✓	✗	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗		✗			
	A photo	✓	✗	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗		✓			
	Work history / Experience	✓	✗	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗		✓		
Educational background	✓	✗	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗		✓			
Training history	✓	✗	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✗		✓			
Remark: Data on public media will be consent from data owner (staff) before publication.																							